



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

24 Oct 2025

DIVISION MEMORANDUM

No. 621, s.2025

KICK OFF OF GULAYAN SA PAARALAN PROGRAM THROUGH PARTNERSHIP

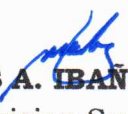
To: Assistant Schools Division Superintendents
Chief- Curriculum Implementation Division (CID)
Chief- School Governance and Operations Division (SGOD)
Education Program Supervisors
Public Schools District Supervisors
Public and Private Elementary and Secondary School Heads
All Others Concerned

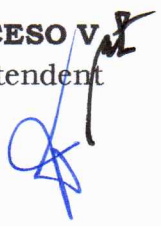
1. Pursuant to DepEd Memo No. 223 s. 2016 otherwise known as *Strengthening the Implementation of the Gulayan sa Paaralan Program in Public Elementary and Secondary Schools Nationwide*, to address the malnutrition and to promote vegetable production and consumption among school children, the Bureau of Learner Support Services – School Health Division (BLSS-SHD) will hold a **Kick Off of Gulayan Sa Paaralan Program Through Partnership** on **November 07, 2025**, 8:00 AM onwards at Rosario Resort & Hotel, Rosario Batangas.
2. This activity aims to:
 - a. To demonstrate practical recipes using indigenous vegetables that promote nutrition and cultural appreciation.
 - b. To explain the role of a central kitchen in ensuring efficiency, quality, and cost-effectiveness in food preparation.
 - c. Draft a canteen meal plan using indigenous vegetables.
 - d. Establish lactation station in school.
3. The participants in this activity are the School Canteen Managers. (see *Enclosure 1* for the List of Participants)
4. This memorandum serves as Travel Order of the participants.
5. Expenses relative to the conduct of this activity shall be charged against the available School/Division MOOE, while incidental expenses of the participants shall be charged against respective MOOE/local funds subject to usual accounting and auditing rules and regulations.



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6. For further details, please coordinate with Dr. Khareen M. Cadano, Medical Officer III through e-mail at sgodbatangas@deped.gov.ph.
7. Immediate dissemination and compliance with this Memorandum is directed.


MARITES A. IBANEZ, CESO V
Schools Division Superintendent



Encl: As Stated

Reference: DepEd Memo No. 223 s. 2016

To be indicated in the Perpetual Index under the following subject:

Issuances: Division Memorandum

SHN, DM-2025 KICK OFF OF GULAYAN SA PAARALAN THROUGH PARTNERSHIP, S2-113094, 27102025



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Enclosure 1

KICK OFF OF GULAYAN SA PAARALAN PROGRAM THROUGH PARTNERSHIP

Venue
November 07, 2025/ 08:00 AM to 05:00 PM

LIST OF PARTICIPANTS

#	Name	Unit/ School	Office/ Sub-Office
Program Management Team			
	Marites A. Ibañez, CESO V	OSDS	SDO Batangas
	Jofit P. Dayoc, CESE	OSDS	SDO Batangas
	Rhina O. Ilagan, PhD	OSDS	SDO Batangas
	Mario B. Maramot, PhD	SGOD	SDO Batangas
	David M. Nuay	CID	SDO Batangas
1	Khareen M. Cadano,MD	SGOD	SDO Batangas
2	Maria Carina C. Carandang	CID	SDO Batangas
Technical Working Group:			
a. Secretariat, Logistics, Documentation and Support Team			
3	Jaime John L. Montealegre,RN	SGOD	SDO Batangas
4	Imelda A. Guy,RN	SGOD	SDO Batangas
5	Mar Ceilyn P. Masangcay, RN	SGOD	SDO Batangas
6	Kaycee A. Ilagan, RN	SGOD	SDO Batangas
7	Mary Ann D. Rillera, RN	SGOD	SDO Batangas
8	Maria Lagrimas C. Calapati,RN,PhD	SGOD	SDO Batangas
b. QATAME Associate			
9	Aries T. Awatin	Paaralan Elementarya ng Muzon	San Juan
c. Medical Personnel			
10	Randy D. Malabanan,RN	SGOD	SDO Batangas
d. Resource Persons/ Speakers			
11	Mariefe S. Marquez	Laurel Elementary School	San Pascual
12	Karen E. Enriquez, RN	SGOD	SDO Batangas
13	Arjay S. Petil,RN	SGOD	SDO Batangas
14	Jesah Benilda J. Cale	PHO	PHO
Canteen Managers			
15	Reygel C. Amansec	Agoncillo Central School	Agoncillo
16	Evelyn D. De Leon	Subic Elementary School	
17	Myrene Dawis	Coral na Munti Elementary School	



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18	Cristine Magsino	Pinagkurusang Elementary School	Alitagtag
19	Elizabeth S. Baral	Muzon Elementary School	
20	Almira B. Limbo	Lanatan Munting Tubig Elementary School	Balayan East
21	Zoila Cabad	Balayan East Central School	
22	Maria Gina B. Hernandez	San Piro National High School	Balayan West
23	Miran Codizal	Balayan West Central School	
24	Aizle A. Sacdalan	Balayan Senior High School	
25	Olive G. Malabanan	Balete Central school	Balete
26	Jane Rose D. Orola	Emilia Malabanan Integrated School	
27	Mary Ann Maranon	Bauan East Central School	Bauan East
28	Noemi A. Cruzat	Manghinao Elementary School	
29	Anilyn Gabi	West Bauan Central School	Bauan WEST
30	Elizabeth Dador	Inicbulan National High School	
31	Leah B. Sanchez	Balayong Elementary School	
32	Maricel A. Capangpangan	Jacobo Zobel Elementary School	Calatagan
33	Eden L. Dimailig	Lucsuhin National High School	
34	Shiela Venzon	Calatagan Senior High School	
35	Gemma J. Magsombol	Cuenca National High School	Cuenca
36	Charo L. Moralina	Cuenca Central School	
37	Liezel A. Villanueva	Dr. Juan A. Pastor Integrated National High School	Ibaan
38	Ruby C. Malata	Ibaan Central School	
39	Princess A. Bagon	San Agustin Integrated School	
40	Dorries U. Orbita	Asis Elementary School	Laurel
41	Sally T. Balani po.	Paliparan Elementary School	
42	Alma M. Sarmiento	Berinayan Elementary School	
43	Lirio Evangelista	Lemery Pilot Elementary School	Lemery
44	Joycee O. Jolombayan	Payapa NHS	
45	Marites P. Torres	Binubusan Elementary School	Lian
46	Jasmen B. Sanchez	Lian Senior High School	
47	Catherine L. Boongaling	Lobo Central School	Lobo
48	Juvelyn Alda	Masunguit-Banalo NHS	
49	Arlene D. Gusto	Lobo Senior High School	
50	Luzvimida I. Ilagan	Bagalangit Elementary School	Mabini
51	Jay F. Minon	Anilao Elementary School	
52	Ronnalyn C. Panopio	Solo Elementary School	
53	Mary Rose Ariola	Malvar Central School	Malvar
54	Angelyn R. Dela Peña	Payapa Elementary School	
55	Karla Jane Reyes	Santol Manggahan Elementary School	Mataas na Kahoy
56	Ailene Katigbak	Paaralang Elementary ng Bubuyan	
57	Melde Leyesa	Paaralang Elementary ng Nangkaan	



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58	Angelo J. Secondez	Nasugbu East Central School	Nasugbu East
59	Katherine D. De Padua	Nasugbu East Central School	
60	Zoraida R. Villadelrey	Nasugbu West Central School	
61	Geraldine L. Villadelrey	Dr. Crisogono B. Ermita Sr. Memorial National High School	Nasugbu West
62	Almira O. Deo	Wawa Elementary School	
63	Bibiana L. Rocafor	Pansol Elementary School	
64	Ronah Dipalac	Payapa Elementary School	Padre Garcia
65	Renelyn A. Amando	Bukal Integrated National High School	
66	Mona Lisa A. Braga	Bagong Pook Elementary School	
67	Gina P. De Guzman	Putingkahoy Elementary School	Rosario East
68	Jessa M. Balmes	Alupay Integrated National High School	
69	Juliet Cantos Delos Santos	Rosario West Central School	
70	Cheryl D. Amargo	Calantas Senior High School	Rosario West
71	Jesie F. Corachea	Mayuro National High School	
72	Maricris A. Mercado	Marcos Espejo Integrated School	
73	Marissa R. Carandang	Bigain Integrated Sch	San Jose
74	Dianalyn G. Mendoza	Padre Imo Luna Memorial Elementary School	
75	Illuminada N. Magpantay	Subukin Elementary School	
76	Jessa Mae M. Valdez	Aplaya National High School	San Juan East
77	Sunshine Joy F. Fallarcuna	Pinagbayanan Elementary School	
78	Janelyn A. Eguia	San Juan West Central School	
79	Marco Paolo Mendoza	Palahanan Integrated National High School	San Juan West
80	Many R. Alano	Paaralang Elementary ng Marcal	
81	Celestina O. Mendoza	Talon Elementary School	
82	Cherrie Mae Edrinal Bonsol	Banoyo Integrated National High School	San Luis
83	Laica Jane E. Cajayon	Munlawin Elementary School	San Nicolas
84	Mary Kristine E. Rosario	San Nicolas Integrated High School	
85	Jenelle C. Quitain	Laurel Elementary School	San Pascual
86	Maylene C. Del Rosario	San Pascual National High School	
87	Arlinda C. Castillo	Sta.Teresita Central School	
88	Jocelyn R. Rodriguez	Sampa Pacifico Integrated School (K-12)	Sta. Teresita
89	Clarissa Baticos	Taal Central School	Taal
90	Elisa C. Caramat	Taal National High School	
91	Marian R. Montales	Venancio Trinidad Sr. Memorial School	
92	Ron-Ron S. Antonio	Balas Buco Sta. Maria NHS	Talisay
93	Sarahlyn A. Balani	Talisay Senior High	
94	Teodora Macatangay	Taysan Central School	Taysan



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95	Jay P Ayala	Tilambo National High School	
96	Robell C. Reyes	Tingloy Central School	Tingloy
97	Ma.Cristina P. Garcia	San Juan Elementary School	
98	Ellaine S. San Andres	Corona Elementary School	
99	May M. Arcibal	Gregorio Paradero Elementary School	Tuy
100	Kaezel C. Aguzar	Jose Lopez Manzano National High School	



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Enclosure 2

KICK OFF OF GULAYAN SA PAARALAN PROGRAM THROUGH PARTNERSHIP

Venue

November 07, 2025/ 08:00 AM to 05:00 PM

TRAINING MANAGEMENT STRUCTURE

Executive Committee

Overall Chairperson	MARITES A. IBANEZ, CESO V Schools Division Superintendent
Co-Chairpersons	JOFIT P. DAYOC, CESE OIC- Asst. Schools Division Superintendent RHINA O. ILAGAN OIC- Asst. Schools Division Superintendent
Members	MARIO B. MARAMOT PhD OIC - Chief Education Supervisor, SGOD DAVID M. NUAY Chief Education Supervisor, CID LOU C. PANALIGAN Administrative Officer V, OSDS

PROGRAM MANAGEMENT STRUCTURE

Task/Committee	In-Charge	Terms of Reference
Proponent/Training Manager	Khareen M. Cadano, MD Jaime John L. Montealegre, RN	• Spearheads the pre, during and post implementation of the activity
Resource Person/Speaker	Mariefe S. Marquez Karen E. Enriquez, RN Arjay S. Petil, RN	• Share their expertise in delivering the assigned topics
Logistics, Registration and Certificates	Mar Ceilyn P. Masangcay, RN Karen E. Enriquez, RN Imelda A. Guy, RN	• Prepares attendance, meal and acknowledgement forms • Ensures that all participants are registered daily • Distributes training kits upon acknowledgement by participants photocopies of all registration form • Prepare and sort out the certificates of recognition, participation appearance
Program Facilitator/Moderator	Kaycee A. Ilagan, RN	• Facilitates the flow of the activity • Entertains questions of the



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		participants • Establishes friendly atmosphere in the session • Concludes the activity
QATAME	Mar Ceilyn P. Masangcay, RN	• Quality assures the conduct of program • Provides QAME report and furnishes the program proponent a copy • Prepares the activity completion report
Class Managers/ Process Observer	Marilag C. Calapati, PhD/ Macaria Carina C. Carandang	• Acts as class Adviser • Accomplish the Process Observation Sheets
Health and Welfare	RANDY D. MALABANAN, RN	• Checks health issues & concerns of the participants from time to time • Applies first aid when necessary • Prepares medical reports
Documentation	Jaime John L. Montealegre, RN	• Prepares the activity's narrative and photo documentation



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Enclosure 3

KICK OFF OF GULAYAN SA PAARALAN PROGRAM THROUGH PARTNERSHIP

Venue
November 07, 2025/ 08:00 AM to 05:00 PM

ACTIVITY IMPLEMENTATION PLAN

Time	Activity/ Title of Session	In-Charge/ Facilitator
8:00-8:30	Online Preparation/Setting – up/ Settling Down	
8:30-9:00	PART I I. Opening Program National Anthem Prayer CALABARZON March Himno ng Batangas II. Opening & Welcome Remarks III. Presentation of Participants IV. Inspirational Message V. House Rules of the Orientation VI. Energizer	Audio-visual Presentation JOFIT P. DAYOC, CESE OIC-Assistant Schools Division Superintendent MARY ANN D. RILLERA, RN Nurse II MARITES A. IBÁÑEZ, CESO V Schools Division Superintendent KAYCEE A. ILAGAN, RN Nurse II RANDY D. MALABANAN, RN Nurse II



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	PART II. TRAINING PROPER	
09:00–10:00	I. Introduction to the Speaker Session 1- Recipe with the Use of Indigenous Vegetables	KAYCEE A. ILAGAN, RN Nurse II MARIEFE S. MARQUEZ Teacher III
10:00–10:30	Health Break	
10:30–11:00	Session 1- Drafting meal plan using indigenous vegetables	MARIEFE S. MARQUEZ Teacher III
11:00–12:00	Session 2- Central Kitchen	KAREN E. ENRIQUEZ, RN Nurse II
12:00–01:00	Lunch Break	
01:00–01:15	Energizer	RANDY D. MALABANAN, RN Nurse II
01:15–2:30	Session 3- Food Safety	ARJAY S. PETIL, RN Nurse II
02:30–2:45	Health Break	
02:45–4:00	Session 4- Breastfeeding	JESAH BENILDA J. CALE Nutritionist-Dietitian II of PDOHO
04:00–05:00	PART III Closing Program I. Ways Forward II. Insights III. Challenge IV. Acceptance of the Challenge V. Closing Remarks VI. Distribution of Certificates	Participant Participant MARITES A. IBAÑEZ, CESO V Schools Division Superintendent Participants KHAREEN M. CADANO, MD Medical Officer III KAREN E. ENRIQUEZ, RN Nurse II